

## **Article VII - Duties And Terms Of Office**

### **PRESIDENT**

The president shall preside at all meeting. He/She shall be Chairman of the Executive Committee and an ex officio member of all other committees. He/She shall be EMRAM's designated candidate for the MCEP Board of Directors. The president shall have such other powers and duties as may be prescribed by the members of EMRAM or the Executive Committee. He/She will be the official spokesperson for EMRAM. The president will be responsible for disseminating information on proposed amendments to the Bylaws. The term of office of president shall last one year. In the event of death or resignation of the president during his term of office, or if unable or unqualified to serve for any reason, the vice-president shall succeed to the office of president for the unexpired portion of the president's term. In the event of death or resignation of both the president and vice-president, the secretary shall succeed the office of president for the unexpired portion of the president's term.

### **VICE-PRESIDENT**

The vice-president shall serve a one year term and be a member of the Executive Committee. He/She shall be responsible for coordinating resident representatives to MCEP Committees. The vice-president shall be responsible for reporting to the Executive Committee and through EMRAM publications any pertinent news or activities of MCEP Committees and to input residents concerns to MCEP. The vice-president shall assist the president and represent the president where designated.

### **SECRETARY**

The secretary shall serve a one year term and be a member of the Executive Committee. He/She shall keep or cause to be kept adequate records of the transactions of EMRAM and annual meetings and special meetings. The secretary shall, on behalf of the Executive Committee, make replies to members and others who contact EMRAM in writing or otherwise.

### **TREASURER**

The treasurer shall serve a one year term and be a member of the Executive Committee. He/She shall deposit or cause to be deposited all monies and other valuables in the name and to the credit of EMRAM. The treasurer shall disburse funds of EMRAM as may be designated by the Executive Committee. He/She shall explore funding possibilities for EMRAM events. The treasurer shall render to the Executive Committee an account of all the financial transactions and financial condition of EMRAM.

### **RESIDENCY REPRESENTATIVES**

The residency representatives to EMRAM shall be the EMRA Representative Council members from each of the Michigan residency programs. In the event that a program has no representative, the president of EMRAM will attempt to have the Residency Director of that program or its Chief Resident appoint such a person. These representatives shall have a vote on the Executive Committee and their term of office shall be equal to the term on the EMRA Representative Council. Residency representatives are encouraged to attend all EMRAM Executive Committee meetings and are responsible for the coordination and promotion of EMRAM activities and membership at their residency programs.